

# FLASHPOINT CHICAGO

A CAMPUS OF COLUMBIA COLLEGE HOLLYWOOD

## NEW STUDENT DISCLOSURES

### AUTHORIZATION TO RELEASE EDUCATIONAL INFORMATION

The Authorization to Release Educational Information Form permits Columbia College Hollywood, its campuses, and its employees and agents to release my academic records, which include grades, transcripts, academic progress, course schedules, class attendance information, student personnel records, credential files, financial aid information and records, and student account and financial records, including holds and obligations to my parent(s) or legal guardian(s) as listed.

**STUDENT'S NAME:** \_\_\_\_\_  
(Last) (First) (Middle) (Student ID #)

#### AUTHORIZED PARENT, LEGAL GUARDIAN, OR SPOUSE:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
*Name of Parent, Legal Guardian, or Spouse* *Name of Parent, Legal Guardian, or Spouse*

\_\_\_\_\_  
*Relationship to Student* *Relationship to Student*

\_\_\_\_\_  
*Address* *Address*

\_\_\_\_\_  
*City State Zip Code* *City State Zip Code*

\_\_\_\_\_  
*Phone Number* *Phone Number*

\_\_\_\_\_  
*Email Address* *Email Address*

#### I authorize release of the following educational information:

- |   |  |
|---|--|
| <input type="checkbox"/> All records                              | <input type="checkbox"/> Student financial account information |
| <input type="checkbox"/> Academic progress, grades, & transcripts | <input type="checkbox"/> Holds & obligations                   |
| <input type="checkbox"/> Class attendance information             | <input type="checkbox"/> Financial aid awards & documents      |
| <input type="checkbox"/> Course schedule                          | <input type="checkbox"/> Student personnel & credential files  |

I understand that this authorization is valid until cancelled. I understand that to cancel this authorization, I must sign and submit a new Authorization to Release Educational Information Form. I understand that certain Individuals or organizations will have access to my confidential educational records without my written permission, including individuals employed at Columbia College Hollywood and/or its campuses in administrative, supervisory, faculty, or support staff positions who have a legitimate educational interest; students serving on some college committees; individuals or organizations with which Columbia College Hollywood contracts for specific services related to the legitimate educational interest of students; appropriate employees of colleges or universities to which I apply to enroll after attending Columbia College Hollywood; employees of government and educational agencies who have legal rights of access; and in compliance with a legal subpoena.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_